

# Contribution Request



# Platte Valley Companies

Individual or Representative Making the Request \_\_\_\_\_

Name of Requesting Organization or Entity \_\_\_\_\_

Telephone Number ( ) \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Please check all that apply:

501(c)3 Organization

Customer

Employee

Amount of Request \$ \_\_\_\_\_ Response Due By: \_\_\_\_\_

**CONTRIBUTION WILL BE USED FOR (be specific):**

Advertising

Sponsorship

Table/Tickets

Donation

Other

Please describe the activity, number of individuals that will benefit, who will benefit, impact on community, etc. (Please attach any supporting information i.e. flyers, letters, etc.):

Do you need artwork or a logo?    Yes    No    Size: W \_\_\_\_\_ x H \_\_\_\_\_

Black & White    Full Color    File Type (jpg, png, pdf, etc.): \_\_\_\_\_

Where can we Email artwork?  
\_\_\_\_\_

When do you need artwork by?  
\_\_\_\_\_

Do you need our banner for display?    Yes    No

**CHECK ONE:**

Mail Out

Do Not Mail, Return To \_\_\_\_\_

Deposit into Account # \_\_\_\_\_

Signature: \_\_\_\_\_ Approved By: \_\_\_\_\_ Date: \_\_\_\_\_